

West Seattle Booster Club

Funds Request Form

This form should be completed by the coach, who will forward it to the Athletic Director for review/approval, followed by the Booster Club's review/approval.

Sport/Activity/Club: _____ Date: _____

Requested by (name, phone, email):

Describe item to be funded and how it will be used, or attach details:

Lifespan of the item: _____ Number of students impacted: _____

Total Cost, include tax and shipping (attach quote): \$ _____

Amount Requested from Boosters: \$ _____

Supplier Name & Address:

Supplier Contact Name & Phone:

Describe any Team Fundraising Activities:

Booster Club Team Representative (name & email):

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Booster Club Section

Booster Decision:

Amount Approved: \$ _____ Date: _____

Board Signature: _____

Form revision date: 02/13/17